

**ALVAH N. BELDING MEMORIAL LIBRARY**  
302 E. Main Street Belding, Michigan 48809

**REGULAR MEETING OF THE ALVAH N. BELDING LIBRARY BOARD**

**June 26, 2017 Library Board Minutes**

**Library Board Members Present:** Kathleen Lehman, Robert Ware, Annette Visser, Neil Pettifor, Carla Gunderson, Mayor Ron Gunderson, City Library Board Liaison.

**Administrator Present:** Britney Dillon, Library Director

**Guests Present:** Betty Jenkins, Robert Brown, Michelle Stewart

1. **Call to Order and Roll Call:** Meeting was called to order at 5:35 p.m. by Kathy Lehman. Roll call was taken.
2. **Approval of Agenda:** A motion was made by Kathy Lehman, with support by Robert Ware, to approve the agenda with one addition: New Business, b) Budget. Roll called. Motion carried.
3. **Approval of Minutes.** Motion was made by Robert Ware, support by Annette Visser, to approve the regular meeting minutes from May 22, 2017, as received. Roll called. Motion carried.
4. **Public Comments on Agenda Items:** None.
5. **Library Reports:**  
Director's Report, Circulation Report, and Monthly Financial Report were reviewed. These library reports were received for filing.
6. **Notice of Paid Bills.** Motion by Carla Gunderson, support by Neil Pettifor, to approve Notice of Paid Bills for May, 2017 as presented. Roll called. Motion carried.
7. **Communication and Correspondence** Betty's news notes were included in the Board packets. A letter of appreciation was read from Julie Calley following an ICLA meeting held at the Belding Library. Britney Dillon noted the retirement letter submitted by Linda Chickering effective October 6, 2017.
8. **Unfinished Business**
  - A) **Strategic Plan.** This will be an ongoing plan and is open to suggestions from the library staff and board.
  - B) **Library Sign.** Bob Jakeway submitted a cost estimate for installation of the new library sign excluding electrical work. Motion made by Kathy Lehman, support by Annette Visser, to accept the bid from Belding Bleacher Erectors, Inc., to install library sign with understanding that additional funding will be needed for electrical work. Roll called. Motion carried. Motion by Kathy Lehman, support by Robert Ware, to allow Belding Bleacher Erectors, Inc., to look into electrical work for new sign. Roll called. Motion carried. Motion by Neil Pettifor, support by Kathy Lehman, to allow Britney Dillon to accept bid for electrical work for library sign installation with cap of \$2000. Roll called. Motion carried.

- C) **Library Logo/Motto.** Britney Dillon presented several ideas for event-specific logos for children, teen, and adult programs and for the Friends events. More details to be discussed at future meetings.
- D) **Board Terms.** Discussion with details worked out so there is no more than one Board member vacancy per year through 2021.

## 9. New Business

A) **New Fall Services.** Britney Dillon discussed proposed plans for the latter part of 2017.

- Library website redesign
- Facebook, Twitter, Instagram, YouTube, Goodreads accounts
- Library blog
- Fall travelogue series
- Senior programming
- Friends events - bagged lunch programs
- Tuesday hours are changing
- Notary services
- Shopping basket availability
- Hoopla
- Digital screening service
- Seed library
- Website - Read Harmony - reading recommendations
- Photography club for teens / speaker / instructor / photo contest
- StoryWalk project and mural painting project are coming along.

B) **Budget.** Discussion of the 2017 budget and with discussion of third-party agreement.

10. **Public Comments on Non-Agenda Items.** Ron Gunderson requested that Board packets be emailed. These will be emailed via the new library email address. He also said that the Belding City Council Meeting will be held on Wednesday, July 5, instead of Tuesday, July 4.

11. **Trustee Comments:** Neil Pettifor inquired about the new harassment policy and Britney Dillon said it has not had to be used yet.

12. **Adjournment.** Motion made by Robert Ware, support by Carla Gunderson, to adjourn the meeting at 7:46 p.m. Roll called. Motion carried.

The next regular meeting of the Library Board is scheduled for Monday, July 24, 2017 at 5:30 p.m.

Respectfully submitted,

Carla Gunderson  
Secretary - Library Board of Trustees