

ALVAH N. BELDING MEMORIAL LIBRARY
302 E. Main Street Belding, Michigan 48809

REGULAR MEETING OF THE ALVAH N. BELDING LIBRARY BOARD

May 22, 2017 Library Board Minutes / approved

Library Board Members Present: Kathleen Lehman, Robert Ware, Annette Visser, Neil Pettifor, Carla Gunderson, Mayor Ron Gunderson, City Library Board Liaison.

Administrator Present: Britney Dillon, Library Director

Guests Present: None

1. **Call to Order and Roll Call:** Meeting was called to order at 5:31 p.m. by Kathy Lehman. Roll call was taken.
2. **Approval of Agenda:** A motion was made by Carla Gunderson, with support by Robert Ware, to approve the agenda as presented. Roll called. Motion carried.
3. **Approval of Minutes.** Motion was made by Robert Ware, support by Neil Pettifor, to approve the regular meeting minutes from April 24, 2017, with the following correction: Robert Ware supported the motion for adjournment. Roll called. Motion carried.
4. **Public Comments on Agenda Items:** None.
5. **Library Reports:**
Director's Report and Monthly Financial Report were reviewed. There was no Circulation Report this month as the Lakeland servers were down. These library reports were received for filing.
6. **Notice of Paid Bills.** Motion by Robert Ware, support by Annette Visser, to approve Notice of Paid Bills for April, 2017 as presented. Roll called. Motion carried.
7. **Communication and Correspondence** Betty's news notes were included in the Board packets. Kathy Lehman reported that she had attended the Michigan's Ghostly Beacons program at the school and at the library and enjoyed both presentations.
8. **Unfinished Business**
 - A) **Strategic Plan.** This will be an ongoing plan and is open to suggestions from the library staff and board.
 - B) **Library Sign.** Bob Jakeway met with Britney Dillon; awaiting formal bid. Brickwork material is being donated.
 - C) **Director Evaluation.** Britney Dillon received an average to above average scoring on her one-year evaluation with very favorable comments from the Board. Motion made

by Kathy Lehman, support by Robert Ware, to give Britney Dillon a 2% pay increase at this time. Roll called. Motion carried.

- D) **Library Logo/Motto.** Discussion of ideas for event-specific logos such as teen events, summer reading programs, evening presentations, while also capturing the main library theme in the logo. There will be more discussion as this project progresses.

9. New Business

- A) **Policy.** Britney Dillon presented two new policies to the Board: Patron Conduct and Disruptive Behavior. After discussion, motion by Carla Gunderson, support by Annette Visser, to accept the Disruptive Behavior policy with amendments made. Roll called. Motion carried. Motion by Kathy Lehman, support by Carla Gunderson, to accept the Patron Conduct policy with additions/amendment made. Roll called. Motion carried.

10. Public Comments on Non-Agenda Items. None.

11. **Trustee Comments:** Robert Ware said he has received several comments from community members expressing concern for costs incurred with the mural painting on the library wall. He has shared with them the Ionia Sentinel Standard article which states that the money used for the mural was from a grant that was given to the City by Electrolux through a consent judgment from December 2012. Neil Pettifor asked about the status of our mowing/landscaping for the spring and summer months. Kathy Lehman asked how much money the Friends made on their last book sale. Britney Dillon, who attended the meeting, said they made \$700, and that the Friends would be taking care of the flower planters at the library again this year. The designated email address for the Board members was again discussed.

12. **Adjournment.** Motion made by Kathy Lehman, support by Robert Ware, to adjourn the meeting at 6:50 p.m. Roll called. Motion carried.

The next regular meeting of the Library Board is scheduled for Monday, June 26, 2017 at 5:30 p.m.

Respectfully submitted,

Carla Gunderson
Secretary - Library Board of Trustees