

ALVAH N. BELDING MEMORIAL LIBRARY
302 East Main Street Belding, Michigan 48809

REGULAR MEETING OF THE ALVAH N. BEDLING LIBRARY BOARD

11-23-15 Library Board Minutes

Library Board Members Present: Robert Ware, Carla Gunderson, Maria Jimenez, Henry Kuhfeldt, Kathleen Lehman

Members Absent: None

Interim Director Present: Linda Chickering

Guests Present: Betty Jenkins, Keven Kreiger

1. **Call to Order and Roll Call:** Meeting was called to order at 5:02 pm by Robert Ware.
2. **Approval of Agenda:** A motion was made by Robert with support from Carla to approve the agenda with the following additions: Unfinished business: c, library director New business: d, December board meeting and item 3 approval of the minutes to include the closed session minutes. Roll called. Motion carried.
3. **Approval of Minutes:** Motion to accept the board minutes from 10-26-15 made by Carla with support from Robert. Roll called and motion carried
 - a. **Motion to approve the 10-12-15 special meeting minutes** was made by Henry K. support by Kathy . Roll called. Motion carried.
 - b. **Motion to approve the 10-12-15 closed session minutes** was made by Robert supported by Henry K. Roll called. Motion carried.
4. **Comments from the Public:** none
5. **Library Reports:**
 - a. **Director's Report:** Report received for filing. Late addition to the report: \$2,000 was received from the Stockton Charitable Foundation for the Summer Reading Program.
 - b. **Monthly Circulation Summary:** Report received for filing.
 - c. **Monthly Financial Report:** Reports were received from the City after the audit has been completed. There are some questions about some of the line balances that will need to be clarified. Line item 817 invoice numbers need to be reconciled.
6. **Notice of Paid Bills:** October 2015 Summary of paid bills. Question: about the payment for Ancestry.com (line item 747); Answer: it will be paid for by the Friends of the Library. A motion to approve the payment of the October 2015 bills was made by Carla support from Robert W. Roll called. Motion carried.
7. **Communication and Correspondence:** The 7-1-15 to 9-30-15 Grand Rapids Community Foundation statement reflected the volatility of the market.
8. **Unfinished Business**
 - a. **Movies in the park:**

Keven Kreiger discussed a proposal to show movies on the wall of the N.W. library parking lot facing the green space lot. Using a similar format as to how the city of Grand Rapids shows movies in the park. The city seems to have the

needed equipment and the library has the needed licenses to show a movie. A motion was made to show movies in the summer in partnership with the City of Belding by Robert and support by Carla. Roll called. Motion carried.

b. Employee handbook

The working-document with the attorney comments/suggestions was reviewed. Discussion followed and consensus was reached on the wording. Motion was made by Henry to postpone the discussion of the handbook from page 12 to the conclusion for the December meeting support by Carla. Roll called. Motion carried.

c. Library Director

The candidate that was offered the position declined our offer due to personal illness. Discussion took place regarding our pursuit of a new director. Motion was made by Kathy to post the position for director on the free websites for the month of December and on the websites that require payment for the month of January. Support by Robert. Discussion followed. Roll called. Motion carried.

9. New Business

a. 2016 Board of Trustees meeting dates

Discussion about the November/December 2016 meetings. Motion was made by Henry to approve the proposed schedule for regular board meetings. Supported by Maria. Roll called. Motion carried.

b. 2016 holiday schedule

Motion made to accept the 2016 holiday closing schedule by Robert. Support by Maria. Roll called. Motion carried.

c. Heating/cooling maintenance.

Motion made by Henry to move item c to December meeting. Support by Carla. Roll called. Motion carried.

d. December library meeting

Motion was made to move the meeting to Monday the 14th by Robert and support by Henry. Roll called and Motion carried.

10. Public Comment:

- a. The first annual tree lighting ceremony in Belding is Dec. 4th from 6:30-7:30.

11. Trustee Comments

- a. Kathy would like to reinstate the subscription to Book Page for the book clubs.

The library used to share subscription with the Greenville Public Library. Suggestion was made to put it on the 'wish list' tree.

- b. Henry thanked Robert for his years of service to the library and his knowledge of bookkeeping. Many on the board also expressed their gratitude and desire for him to apply for another term.

12. Adjournment:

Motion was made by Kathy with support from Carla to adjourn. Roll called. Motion carried. 7:32pm.