

ALVAH N. BELDING MEMORIAL LIBRARY

302 EAST MAIN STREET BELDING, MICHIGAN 48809

REGULAR MEETING OF THE ALVAH N. BELDING LIBRARY BOARD

Library Board Minutes

Date: June 24, 2013

Library Board Members Present: Eileen McFadden, Linda Rousseau, Clara Scheid, Ron Gunderson and Robert Ware.

Administrators Present: Deb Jones.

Members Absent: Mike Verdun.

Guests Present: Betty Jenkins.

1. **Call to Order and Roll Call:** Eileen called the meeting to order at 5:09 pm.
2. **Approval of Agenda:** Agenda was approved.
3. **Approval of Minutes:** May 28, 2013 Minutes approved. Motion: Linda Rousseau. Support: Bob Ware.
June 20, 2013 Minutes approved. Motion: Linda Rousseau. Support: Bob Ware.
4. **Library Reports:**
 - a. **Director's Report:** The Library received two rolls of microfilm from Heritage Archives. Modern Window Cleaning washed all of the Library's outside windows on 6/14, and caulked windows that needed repair on 6/19. Cusack Masonry finished the masonry repair on 6/20. Paul Jager, electrician, will be in to replace bulbs on 6/27.
 - b. **Informational:**
 - c. **Monthly Statistical Report:** as presented. The statistics are holding their own for now, but numbers are expected to increase for June and July.
 - d. **Monthly Financial Report:** as presented.
5. **Notice of Paid Bills:** The Library may not have to purchase a software upgrade from Johnson Controls for \$2,465.00. Motion to approve Bills as presented. Motion: Bob Ware. Support: Linda R.
6. **Communication and Correspondence:** A letter of resignation was received by the Board from Library employee Rosemary Posekany. Her last day will be August 30, 2013. A Community Survey estimate was given to Bob Ware.
7. **Unfinished Business:** A new microfilm scanner costs more than was budgeted. Purchase of the ScanPro 2000, a 24 inch swivel monitor, a Dell OptiPlex 7010, delivery, software, installation and training for \$10,680.00 was approved. Motion: Bob W. Support: Linda R.
8. **New Business:** Reimbursement for Deb's attendance to ALA Chicago, 2013, was discussed and approved. A \$650.00 reimbursement to Deb was approved. Motion: Linda R. Support: Bob W.
Staff performance incentive rewards, bonuses for staff, a .5% across the board wage increase for employees, and opening the library for more hours was discussed and tabled for a later meeting. A one-time, 2.5% incentive reward for hours worked during the 2012-2013 FY for non-supervisory employees was approved. Motion: Bob W. Support: Clara S. The Board will review and evaluate Deb Jones's performance at one year - in September, 2013. Motion: Clara S. Support: Bob W.
9. **Public Comment:** none.
10. **Trustee Comments:** Ron asked Deb to ask our electrician, Paul Jager, to find out how much it would cost to install motion sensors in the public bathrooms.
11. **Adjournment:** Call to adjourn by Eileen M. at 7:10 pm. Motion to adjourn: Linda R. Support: Bob W. Motion carried. Board Minutes hand recorded by Linda Rousseau. Board Minutes typed and submitted by Deb Jones. The next regularly scheduled Alvah N. Belding Memorial Library Board meeting is: July 22, 2013, at 5:00 pm.

Respectfully submitted _____