

ALVAH N. BELDING MEMORIAL LIBRARY

302 EAST MAIN STREET BELDING, MICHIGAN 48809

REGULAR MEETING OF THE ALVAH N. BELDING LIBRARY BOARD Library Board Minutes

Date: August 26, 2013

Library Board Members Present: Linda Rousseau, Clara Scheid, and Robert Ware.

Administrators Present: Deb Jones.

Members Absent: Mike Verdun.

Guests Present: Mayor Ron Gunderson, City Board liaison, and Betty Jenkins.

1. **Call to Order and Roll Call:** Meeting was called to order at 5:15 pm by Linda.

2. **Approval of Agenda:** Agenda was approved. Motion: Bob. Support: Clara.

3. **Approval of Minutes:** July 22, 2013, Minutes approved with the correction noted that an extra person is needed for the Human Resources committee. Motion: Bob. Support: Clara.

4. **Library Reports:**

a. **Director's Report:** Both insurance claims have been paid minus the \$250.00 deductible each - \$720.00 for our damaged fence, and \$1,704.05 for the water damage in the basement. Grand Rapids Fence has repaired our parking lot fence. Jared Seigel has been hired as our new part-time Circulation Assistant (to replace Rosemary Posekany who retires August 30). There will be a cookies and punch reception for Rosemary Posekany on Friday, August 30, 2:00 pm - 4:00 pm. Rosie started working at the library on October 27, 2003. We have received our annual penal fines distribution check from Ionia County for \$77,097.90. We also received part II of our State Aid for \$2,748.28 (.124922 per capita), and \$196.68 FY2013 Renaissance Zone reimbursement to public libraries. Deb and Staff were trained on our new microfilm reader-printer, the ScanPro 2000, on 7/23. Nick Heimler, our IT guy, connected the ScanPro to our network on 8/1. Patrons may now print, scan or email their newspaper documents. Jane Forth, Belrockton Museum, is having "ghost-hunter" Josh at the Belrockton on 9/21, and he would like to survey the library as well. With the Board's permission, Josh will be at the library between 7:00 pm - 1:00 am, on 9/21. Deb will ask Meg Mullendore. Deb will check into the library's insurance coverage. The Friends of the Alvah N. Belding Memorial Library are having an outside book sale in the east parking lot on 8/31, from 9:00 am - 3:00 pm. The Friends have paid for us to be in the Festival brochure, Scott McNeal is lending us a tent, and we plan on selling water and bags for the event. John LaClear, Car Show organizer, will have his announcer remind people of the sale. Michigan Author Peggy House presented her newest book, "Prairie Anna", to a nice gathering here on 8/5. We are holding tickets for *Breakfast on the Farm*, 9am-1pm, Stanton, on 9/7. The Montcalm County event is free, but participants must have a ticket. Our water needed to be turned off on 8/8 due to a broken backflow meter. Ernie Thomas came over to check it out. Russell Plumbing was called on 8/8 and 8/9 to replace the backflow meter. It was suggested that we remove the anode rods from our hot water heater to help with the "sulfur" smell and the dark color of the water. Builders Glass, Greenville, repaired the west outside door on 7/25 - it was not locking properly. Engineered Protection Systems (EPS) checked our present security system on 7/26, and determined an upgrade was not necessary at this time. EPS is sharing our fax line for their services. There will be a FOML Trustee Alliance October 2013 Workshop, *Embracing Change, Fostering Growth: What Can Trustees Do?* on October 4, 2013, at the Clinton-Macomb Public Library, 40900 Romeo Plank Rd., Clinton Twp., MI.

b. **Informational:** as presented.

c. **Monthly Statistical Report:** Ron asked how many of our patrons are using the Greenville Library. Deb will get a report from Lakeland to find out how many Belding patrons are using the Greenville Library and their eBooks. The Library Board would like to know who is using our computers and where they are from. Deb will find out how other Lakeland Libraries keep records of their computer usage.

d. **Monthly Financial Report:** as presented.

5. **Notice of Paid Bills:** Motion to approve Bills as presented. Motion: Clara. Support: Bob.

6. **Communication and Correspondence:** Two residents have applied for the open Library Board position; Carla Gunderson and Kathy Lehman. Both are reliable candidates. The Board voted to accept the first person who applied - Kathy Lehman. Motion: Clara. Support: Bob. Deb will contact both applicants.

7. **Unfinished Business:** The Board voted to maintain the current open Library hours. Motion: Clara. Support: Bob. The SW corner of the basement room continues to leak. The room needs a new dehumidifier. Deb will check downspout to see if it is plugged. Deb will ask what the City would charge us for this.

8. **New Business:** Selection of new Library Board Officers for the 2013-2014 FY. Clara nominated Robert Ware; President, Linda Rousseau; Vice President, Mike Verdun; Treasurer, and Clara Scheid; Secretary. Second: Linda. Nomination unanimously approved. The Board voted to table selection of the Human Resources committee.

9. **Public Comment:** none.

10. **Trustee Comments:** Deb Jones, Director, will have been with the Library for one year on September 4, 2013. The Board would like comments from Library staff. The Board asked how staff is supervising the Children's area. Movies are shown the second Monday of each month. Storytime resumes the last week of September - *Wee Wednesdays*, (ages 0-18 months) at 11:00 am, and *Friday Fun* at 10:00 am, (ages 18-36 months) and 11:00 am, (ages 3-5 years).

11. **Adjournment:** Motion to adjourn: Bob. Support: Linda. Motion carried. Board Minutes hand recorded and submitted by Clara Scheid. The next regularly scheduled Alvah N. Belding Memorial Library Board meeting is: September 23, 2013, at 5:00 pm.

Respectfully submitted _____

Clara Scheid.