

# ALVAH N. BELDING MEMORIAL LIBRARY

302 EAST MAIN STREET BELDING, MICHIGAN 48809

## REGULAR MEETING OF THE ALVAH N. BELDING LIBRARY BOARD

### Library Board Minutes

**Date:** January 27, 2014

**Library Board Members Present:** Robert Ware, Kathleen Lehman, Linda Rousseau, Kathleen Flynn, Carla Gunderson, and Mayor Ron Gunderson, City Board liaison.

**Administrators Present:** Deb Jones.

**Members Absent:** None.

**Guests Present:** Betty Jenkins and Jared Seigel.

1. **Call to Order and Roll Call:** Meeting was called to order at 5:05 pm by Ware. Welcome to Kathleen Flynn and Carla Gunderson.
2. **Approval of Agenda:** Approved. Moved: Kathy. Support: Carla.
3. **Approval of Minutes:** December 9, 2013, minutes approved. Moved: Kathy. Support: Carla.
4. **Public Comment:** none.
5. **Library Reports:**
  - a. **Director's Report:** The Friends raised \$300.00 at the January 17-20, book sale. Friends purchased 2 Dell Optiplex 3010 computers, 2 scanners, a back-up battery, and 4 outside ramp mats, for the library. Thirty-seven people attended Maureen Burn's presentation on January 15 - a great turn-out. The largest group of patrons to check out in December were females - born between 1951-1959.
  - b. **Monthly Statistical Report:**
  - c. **Monthly Financial Report:** There was a problem with the reports from the City of Belding.
6. **Notice of Paid Bills:** Approved and signed by Ware.
7. **Communication and Correspondence:** Ware opened the ANBL safety deposit box at Independent Bank. Inside the box he found a lease agreement with Gibson's, a 1917 document stating the Library Board gave the Library building to the City of Belding, a Florence Nuckols document, and an estate trust willed to the ANBL dated 1996.
8. **Unfinished Business:**
  - a. OCI Yearbook Project - on hold until we receive permission to digitize the high school yearbooks from the Belding Area Schools, and receive a copy of the contract from Oklahoma Correctional Industries.
  - b. Establishment of an Alvah N. Belding Library Foundation fund - on hold until Board members receive more information and a report from Mike Verdun.
  - c. Motion by Kathy to continue with a five member Library Board allowing supporting townships to serve as members. Support: Linda.
9. **New Business:**
  - a. There is no contract for the Library Director. The Director is an at-will employee.
  - b. The new ANBL employee handbook will be discussed by the Library Board in February.
  - c. Nomination and election of new Library Board Officers for 2014: President - Robert Ware, Vice President - Carla Gunderson, Secretary - Kathleen Lehman, Treasurer - Kathleen Flynn. Motion: Linda. Support: Carla.
  - d. The May 26, 2014, Library Board meeting has been changed to May 19, 2014 at 5:00 pm, due to the Memorial Day holiday.
10. **Public Comment:** Ron stated that the D.E.Q. needs more time to test wells on the Gibson/Electrolux property.
11. **Trustee Comments:**
12. **Adjournment:** Motion to adjourn: Linda. Support: Kathy. 7:03 pm.

Respectfully submitted \_\_\_\_\_

Linda Rousseau.

The next regularly scheduled Library Board meeting is February 24, 2014.